



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE

POST OFFICE BOX 7068
WEST TRENTON NJ 08628-0068
(609) 882-2000

JON S. CORZINE
Governor

Anne Milgram
Attorney General

COLONEL JOSEPH R. FUENTES
Superintendent

July 6, 2009

TO: CERTIFIED SECURITY OFFICER INSTRUCTORS:

The New Jersey State Police, Private Detective Unit has made available, to Certified Security Officer Instructors, training materials for the Security Officer refresher course. This data will be available via the SORA database. You must access this information by utilizing the log-on identification and password you created during the initial application process. Security Officer Instructors must download and review the new data prior to re-certifying security officers. Once this training information has been downloaded, the Security Officer Instructor shall use this material in preparing and instructing the mandatory eight-hour security officer refresher course.

The Private Detective Unit is accepting renewal applications from certified instructors that are within 180 days of their expiration date. Those applying for the bi-annual re-certification must attend a one-day refresher training class after 8 hours of reviewing the on-line security officer refresher course material. This will satisfy the mandatory 16 hours of bi-annual training. Instructors must submit an electronic renewal application prior to reserving a seat in the refresher training class. Instructors must forward an e-mail to the Private Detective Unit (pdu@gw.njsp.org) indicating their certification number, renewal application temporary identification number and which date they wish to attend. All active Instructors can access and instruct the Security Officer refresher course.

SORA Instructor Refresher Courses:

August 31, 2009 - Hamilton Tech, 8a-4p
September 9, 2009 - Hamilton Tech, 8a-4p

If you need further assistance, contact the Private Detective Unit at pdu@gw.njsp.org.

Thank you for your cooperation.

FOR COLONEL JOSEPH R. FUENTES
SUPERINTENDENT

Sincerely,

Lieutenant David Hickman
Unit Supervisor
Private Detective Unit



